

## **AGENDA**

### **Administration & Rules Committee**

**Jefferson County Courthouse  
320 S. Main Street  
Jefferson, WI 53549**

July 25, 2012

8:30 a.m. - Room 112

### **Committee Members**

Paul Babcock . James Braugher . Rick Kuhlman - Jim Mode . John Molinaro, Chair

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Approval of June 26, 2012 Administration & Rules Committee meeting minutes
7. Approval of July 10, 2012 County Board minutes
8. Communications
9. Discussion and possible action on annual reports to the County Board by outside agencies.
10. Discussion and possible action on determining fees for processing public records request and public records requests by elected officials
11. Status Report and review of policies for inclusion in the Codification project
12. Discussion and possible action on resolutions, letters or reports from other governmental agencies
13. County Administrator's monthly report
14. Update on meeting of County Board Committee Chairs
15. Tentative Future Meeting schedule and Agenda Items

2012	2013
August 29 <sup>th</sup> (August 22 <sup>nd</sup> )	January 30 <sup>th</sup>
September 26 <sup>th</sup>	February 27 <sup>th</sup>
October 31 <sup>st</sup>	March 27 <sup>th</sup>
November 28 <sup>th</sup>	April 24 <sup>th</sup>
December 26 <sup>th</sup>	

16. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.